

## PRIVACY STATEMENT FOR SUPPLIERS AND CUSTOMERS OF AIR LIQUIDE (UK & IRELAND)

### Respect for Privacy and Use of Personal Data

*Personal data is defined in the General Data Protection Regulations as being information relating to an identifiable/identified natural person. This does not include the vast majority of information we collect on our Suppliers or Customers however the information specified below will confirm the precautions that we take in ensuring your data is kept secure.*

The privacy and the security of your information are important to us. AIR LIQUIDE's policy is to respect and protect the privacy of all data we process including that of our Suppliers and Customers. We will not voluntarily disclose individually identifiable information about our Suppliers or Customers to any third party without first receiving your permission, unless there is a lawful or contractual requirement to do so. We will never forward your data onto third parties for direct marketing purposes.

### Ethics and use of collected data

#### > Data we Collect

Customer and supplier data may be collected in a variety of different ways including:

- directly from you (whether in writing or verbally)
- from other AIR LIQUIDE companies
- from publicly available sources
- in the course of fulfilling the contract with Air Liquide

AIR LIQUIDE will request a limited amount of information required to fulfil the terms of the agreement or contract. This may include: names of key personnel within your organisation, email and street addresses, telephone numbers, customer preference information, customer number. Please note this is not an exhaustive list.

The information that we collect may be subject to a review at the renewal, termination or amendment of any contract or terms and conditions with Air Liquide. Failure to provide any data that we require to carry out the terms as listed within the contract or terms and conditions may result in termination of the contract.

Statutory retention periods relating to your data will apply in all instances. Further information relating to retention periods can be obtained from the company's Data Protection Officer.

#### > Use of your Data

AIR LIQUIDE will only use your data in order to comply with the law. For example, in carrying out an agreement we have with you, fulfilling a legal obligation, because we have a legitimate business interest or where you agree to it.

AIR LIQUIDE uses the personal data you have provided for the following purposes:

- To have (a) designated contact(s)/ representatives) for the purposes of conducting and improving business transactions between AIR LIQUIDE and your company.

In the case of non-incorporated businesses or supply / receipt of goods and/or services to or from private individuals, personal data will be stored and processed for the following:

- To confirm your identity and address
- To undertake the necessary customer qualification checks (e.g. financial history check through a third party Credit Agency)
- To carry out the terms of the contract or terms and conditions of supply

The information that we collect will remain confidential and will be used only in connection with your relationship to AIR LIQUIDE; this information will never be released or sold to any third party for commercial or prospecting purposes. Data may be shared where there is a legal or regulatory requirement to do so, or in the carrying out of the contract or terms and conditions of supply with Air Liquide. Details of any sharing of data which may take place will be listed in either one of these documents.

## Your Rights with Respect to Your Data

Air Liquide will take all reasonable steps to ensure your data is complete, accurate and kept up to date. However, it is also your responsibility to update the company with immediate effect should any of your data change. The consequence of not providing up to date information could result in error and inaccuracies which could be detrimental to both your company and Air Liquide.

Under the General Data Protection Regulations (GDPR) you have the right (where applicable) to request access, correction of incomplete or incorrect data, object to processing of data, restrict processing of data or request deletion of your data. However it should be noted that your right is not absolute and will only apply in certain circumstances. For further information on all your data subject rights, including how to lodge a complaint, please refer to the UK Information Commissioner's website <https://ico.org.uk/>.

All requests relating to your rights under the GDPR as described above should be directed through the Air Liquide Group Data Protection Office <https://www.airliquide.com/group/contact-us-gdpr>

For details on our personal data policy when using the Air Liquide website, please refer to our Legal Notice <https://industry.airliquide.co.uk/legal-notice>

## Privacy Statement Modifications

Air Liquide have the right to modify or update this privacy statement at any time. Such updates will also be flagged on the website homepage. All such modifications and updates are applicable as soon as they are made.